

The Clubhouse at Sunset Creek General Information

The clubhouse is owned and maintained by the Sunset Creek Homeowners Association (HOA). In addition to being used for HOA-sponsored functions, it is also available for use by individual HOA members.

The facility: The clubhouse is furnished with a rattan couch/chairs/coffee table set, 2 wooden folding tables, 10 wooden folding chairs, 8 metal folding chairs (in the closet), 2 long folding tables, a small stereo and a foosball table. There is a small bathroom and kitchen with microwave and small refrigerator.

Reservation: Clubhouse rules and reservation form are available at the Sunset Creek website: <http://www.sunsetcreek.org/documents.html>. HOA members wishing to reserve the clubhouse for an event should contact the clubhouse/pool scheduler, to verify that it is available and tentatively reserve the date. Once reserved, the user should complete and deliver the reservation form along with security deposit and fee to the scheduler. The clubhouse key can be picked up a day or two in advance of the function.

Fees: A \$150 **refundable security deposit** (check payable to Sunset Creek HOA) is required for all functions. The clubhouse scheduler or designee will inspect the clubhouse the day after the event, and will shred the deposit check if the clubhouse has been left clean, vacuumed, and with no damage noted. The key should be returned promptly to the clubhouse scheduler after the event. For private functions, there is also a **non-refundable \$30 rental fee** (cash). The HOA currently maintains a policy of waiving the rental fee for community volunteer organizations whose functions are open to the community. Historically, examples have included Swim Team, Boy Scouts, etc. A Sunset Creek resident/ HOA member must belong to the organization and must be present for the function. The HOA board reserves the right to make final determinations regarding fee waiver.